

# SILVER CREEK RANCH PROPERTY OWNER'S ASSOCIATION

## Architectural Review Committee

### ARCHITECTURAL IMPROVEMENT REVIEW REQUEST

1. Complete this form and forward to SCRPOA ARC Committee (silvercreekarc@yahoo.com)
2. Drawing or blueprint of the proposed building or fencing with dimensions to include structure and property line (Section 1.20).
3. Complete additional form for new construction and/or construction of outbuildings, fences or major additions.

Upon receipt the ARC will have 48 hours (two business days) to acknowledge receipt of request, record receipt and check with Treasurer regarding dues status. The ARC will have a week to gather additional information related to the project and another to render a decision. Once approved/disapproved the form will be returned to the committee chairman for documentation of decision and forward the final notice to the requester within a week if possible. **Lack of response does not constitute approval.** The entire process could involve up to two to three weeks from request to answer. If this is something that needs to be streamlined please make note and the ARC will try to accommodate a timeline.

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Name: \_\_\_\_\_ Lot/BLK: \_\_\_\_\_

Address: \_\_\_\_\_ Phase: \_\_\_\_\_

Contact info (phone / Email): \_\_\_\_\_

Short description of the project as a whole:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Note: Project must start within 60 days after Committee approval if not; applicant must submit a new request. All construction of a dwelling shall be completed within nine (9) months after commencement of work or placing of materials on a Lot, whichever first occurs. All other improvements will require a timeline for completion. The nine months only applies to new home construction. The ARC shall have the express authority to perform fact finding functions hereunder and shall have the power to construe and interpret any covenant herein that may be vague, indefinite, uncertain or capable of more than one interpretation.**

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Date Received: \_\_\_\_\_ Dues Paid? \_\_\_\_\_ Plans required? \_\_\_\_\_

Committee Approvals: \_\_\_\_\_ (3 members)

Date communicated to property owner of decision: \_\_\_\_\_